

Methodist Dallas Medical Center Transplant Department Departmental Guideline	Title: Completion and Submission of Transplant Data (TIEDI) Forms	Effective Date: 5/1/2020
	Section: Kidney	Revision Dates: 03/2016; 5/1/2020; 3/17/2021; 4/1/2022

Purpose:

To provide guidance for accurate and consistent completion of the Transplant Data Collection Forms (commonly referred to as “TIEDI” forms), specifically the Transplant Candidate Registration (TCR) and Transplant Recipient Registration (TRR) forms. This guideline will be updated every 6 months with the SRTR release, if needed. Please refer to attached submission requirement document for guidance on deadlines.

All fields in TCR and TRR must be verified and validated. For a complete list of field descriptions, please refer to UNET- Screen shot below

Records ? ← **Click here**

Adult Kidney Transplant Candidate Registration Worksheet

FORM APPROVED: O.M.B. NO. 0915-0157 Expiration Date: 07/31/2020
 Note: These worksheets are provided to function as a guide to what data will be required in the online TIEDI® application. Currently in the worksheet, a red asterisk is displayed by fields that are required, independent of what other data may be provided. Based on data provided through the online TIEDI® application, additional fields that are dependent on responses provided in those required fields may become required as well. However, since those fields are not required in every case, they are not marked with a red asterisk.

Print

Provider Information

Recipient Center:

Candidate Information

Organ Registered: _____ Date of Listing or Add: _____

Last Name:* _____ First Name:* _____ MI: _____

Previous Surname: _____

SSN: _____ Gender:* Male Female

HIC: _____ DOB:* _____

[Home > Field Definitions > TCR - Transplant Candidate Registration > TCR - Kidney](#)

Kidney Transplant Candidate Registration (TCR) Field Descriptions

The Transplant Candidate Registration (TCR) record is generated when a candidate for transplant is added to the OPTN/UNOS waiting list.
 If the candidate is already on the waiting list for a transplant, another TCR record will not be generated unless listed by a different center or for another organ type.
 The TCR record must be completed within 30 days from the record generation date. See [OPTN Policies](#) for additional information. Use the search feature to locate specific policy information on Data Submission Requirements.
 To correct information that is already displayed on an electronic record, call the UNOS® Help Desk at 1-800-978-4334.

Provider Information

Recipient Center: The Recipient Center information reported in Waitlist displays. Verify that the center information is the hospital where the transplant operation will be performed. The Provider Number is the 6-character Medicare identification number of the hospital. This is followed by the Center Code and Center Name.

Candidate Information

Organ Registered: Verify the organ(s) displayed is/are the organ(s) listed for this candidate. If the candidate is listed for more than one type of transplant, both organs should be displayed. Separate records exist for certain multi-organ transplant candidates (e.g. Heart/Lung and Kidney/Pancreas).

Date of Listing or Add: The date the candidate was listed or added in Waitlist will display.

Name: The waitlisted candidate's last name, first name and middle initial will be displayed. If it is incorrect, corrections must be completed on the active waitlist. For a candidate who has been removed from the waitlist, the **Last Name**, **First Name** and **MI** fields will display. Corrections may be made directly in the record. These fields are **required**.

Previous Surname: If the candidate had a previous surname that is different from the name entered, enter the previous surname.

SSN: Verify the candidate's social security number. If the information is incorrect and the candidate is waitlisted, contact the UNOS Organ Center at 1-800-292-9537.

TCR:

Functional Status: The functional status that best describes the candidate’s functional status at the time listing is documented in the EMR.

- ≤ 60% - Requires occasional assistance but is able to care for needs
- ≤ 50% - Requires considerable assistance and frequent medical care.

- ≤ 40% - Disabled
- ≤ 30% - Severely disabled: hospitalization is indicated, death not imminent
- ≤ 20% - Very sick, hospitalized: active treatment necessary
- ≤ 10% - Moribund, fatal processes progressing rapidly. Include patients in ICU
- All others as assessed by coordinator

Previous Transplants: The 3 most recent transplants, indicated on the candidate's validated TRR will display. **Verify that the organ type, transplant date and graft failure date are correct. Ensure the 3 data points above match the information in the medical record.**

Depending on when the graft loss occurred, some patients may have an interim Graft Failure Transplant Recipient Follow Up form (GF- TRF). **Please ensure that the organ type, transplant date and graft failure date are correct in the GF-TRF (where applicable).**

Please see screenshot below on how to access the GF- TRF

- i. Click on Patient History Search



- ii. Enter the patient details and click “Search”

- iii. The patient records will populate. Click on the LI- GF TRF

PATIENT RECORDS				
Center	History	Record ID	Record Status	Patient Status
TXMC-TX1	KI- TCR	1211379	V - 03/04/2020	
TXMC-TX1	KI- TRR	853634	V - 03/17/2020	A - 03/03/2020
TXMC-TX1	KI-GF TRF	6916358	V - 07/16/2020	A - 07/03/2020

Ensure that the correct count of patient deaths and retransplants are reported in UNet as validated against the medical record

Primary Diagnosis: Select the primary diagnosis for the disease requiring a transplant at the time of listing for this candidate. For patients with multiple diagnoses, please rank as follows:

1. Diabetes (OPTN Diagnosis Codes 3069-3071): Diabetes Type I, Type II, Other

3069	DIABETES MELLITUS - TYPE I
3070	DIABETES MELLITUS - TYPE II
3071	DIABETES MELLITUS - TYPE OTHER / UNKNOWN

2. Hypertensive Nephrosclerosis (OPTN Diagnosis Codes 3034, 3040, 3051) : Malignant Hypertension, Hypertensive Nephrosclerosis etc
3. All Other Diagnoses:
 - Congenital
 - Neoplasms
 - Other (Familial Nephropathy, Rheumatoid Arthritis, Dysplasia)
 - Polycystic Kidneys
 - Renovascular & Other Vascular Diseases
 - Tubular and Interstitial Diseases
4. Glomerular Diseases (OPTN Diagnosis Codes 3000- 3068)- GN, FSG, RPGN, Membranous Nephropathy, Alport's, IgA Nephropathy, Anti-GBM, etc

General Medical Factors:

Diabetes:

- Type I: on insulin, documented in EMR
- Type II: on oral anti-hyperglycemic agents, documented in EMR
- Other: drug-induced

Symptomatic Peripheral Vascular Disease: The diagnosis is confirmed at the time of listing for transplant.

Total serum albumin: Enter the total serum albumin value in g/dl at time of listing

TRR:

HCV Serostatus: The lab test should be performed at the time of evaluation, during re-evaluation and at time of transplant. The data coordinator needs to look at all 3 areas to confirm. It is to be confirmed and added at the time of transplant

Malignancies between listing and transplant: Enter details of any malignancy the patient has between listing and time of transplant

Procedure Type: Enbloc, Left, or Right Kidney

Data Review Period:

SRTR uses data provided last day of September or March to create draft reports for programs to review during **October 1-31 or April 1-30**. To enhance data quality, we use a rolling data review process, reviewing one month data at a time. The monthly data review will be re-validated by both the Quality Manager and the Clinical Program Manager

Data Discrepancies

All missing fields and implausible values will be corrected in the TIEDI form in UNet after verifying against the medical record. If the field is no longer editable in UNet, please call UNet at 800-978-4334 or the number provided on the website. You can also email UNet at unethelpdesk@unos.org. Once corrected, please review the TIEDI form to ensure that the error has been corrected.

To keep track of our program's data quality, please document any changes made on the provided worksheets and save them in the department's shared folder, so that the team can access them

T:\SRTR\Data Validation\Kidney Data Validation